

Fusion's 2018 Summer Club

Week 1: Monday 23rd July 2018 - Thursday 26th July 2018

Week 2: Monday 30th July 2018 - Thursday 2nd August 2018

Week 3: Monday 6th August 2018 - Thursday 9th August 2018

Fusion's Summer Club will operate 7:45am -6:15pm Monday- Thursday on the above dates only and offers a variety of sessional childcare to accommodate the varied needs of all families attending.

Fusion will provide children with all meals, session dependant (see below). Every day, children will have full access to a wide range of resources and a variety of activities will be on offer; art/craft, sport, outdoor activities, cooking, quizzes, science, messy play, quiet time, role play, dance, drama and lots more. Fusion will offer a range of structured and unstructured activities in a free choice play environment to suit individual children and their diverse needs.

Options	Timings	Meals included	Price
Option 1- Full day	7:45am-6:15pm	Breakfast, Lunch and dinner	£45.00
Option 2- Breakfast Club, School hours and After School Club until 5:15pm	7:45am-5:15pm	Breakfast, Lunch and dinner	£42.00
Option 3 - Breakfast Club and School hours	7:45am-3:15pm	Breakfast and Lunch	£35.00
Option 4 - School hours only	9:00am-3:15pm	Lunch	£30.00
Option 5 - School hours until 5:15pm	9:00am-5:15pm	Lunch and dinner	£38.00
Option 6 - School hours until 6:15pm	9:00am-6:15pm	Lunch and dinner	£42.00

Cancellation and Discount Policy:

As all sessions are prepaid, there is no refund for a cancelled session.

We offer the following discounts for Summer Club 2018. Discounts apply to each individual week:

- One child who books in for a full week (4 days) will get 5% on total cost.
- One child and sibling(s) who book in for a full week (4 days) will get 10% discount per family.

Registration and booking:

Existing Fusion families **DO NOT** have to re-register.

New families need to complete a Summer Club Registration Pack.

All families **MUST** complete a Summer Club booking form.

All session **MUST** be pre-booked and **AD HOC** bookings can only be made by prior arrangement, not on the day.

On receipt of your Booking Form and/or Summer Club Registration Pack (if applicable) a £30 (non-refundable) deposit, is required to secure your booking, which will be credited against your final invoice. This can be paid via Bank transfer, childcare voucher or cash- please use the reference (SCDEP). Please state how you will be paying the deposit on the booking form.

Payment:

All bookings and all sessions must be paid for in advance of attendance.

Payment method:

- By Cheque payable to FUSION CHILDCARE SERVICES
- By Childcare Vouchers
- By Bank Transfer to FUSION CHILDCARE SERVICES.

Account no: 73511634

Sort code: 20-74-09

Please quote your child's surname and SUMMER as the reference

We look forward to seeing you at the Summer Club.

Tracy, Abby and the Fusion Team.

REGISTRATION FORM

Personal Information

Child 1	<i>Please attach recent passport size photo here</i>	Full Name			
		Preferred name		Sex	
		Date of Birth		Nationality	
				Religion	
Child 2	<i>Please attach recent passport size photo here</i>	Full Name			
		Preferred name		Sex	
		Date of Birth		Nationality	
				Religion	
Child 3	<i>Please attach recent passport size photo here</i>	Full Name			
		Preferred name		Sex	
		Date of Birth		Nationality	
				Religion	

Family Password

We require you to set up a **memorable** password with the Club to use in emergency situations. Anyone who is collecting your child who is not recognised by a member of staff will be respectfully challenged and asked for the password. In some cases we will also telephone you for authorisation. Any person collecting your child **MUST** be over 18 years of age. **DO NOT** tell your child your password. If someone who is not recognised by staff at club is coming to collect your child/ren, we will ask them for ID.

Our Family Password is:

--

Emergency Contact Information

Home Address	
E-mail:	

(please note this must be an e-mail address that is checked regularly)

If an emergency occurs at the club it is essential that we are able to contact someone. Parents/carers with parental responsibility should list themselves as the first point of contact. Your emergency contacts must be able to get to Fusion in the case of emergency so must be relatively local. You must have **4 contacts** and you must include their **place of work**.

It is your responsibility to inform us if any of this information changes.

	Name	Relationship to child	Phone Numbers	Place of work
Primary contact			Home: Mobile: Work:	
Second contact			Home: Mobile: Work:	
Third contact			Home: Mobile: Work:	
Fourth contact			Home: Mobile: Work:	

Please confirm who has parental responsibility for your child(ren)

*Under the Children Act 1989 it is necessary for Fusion Childcare Services to know who has parental responsibility for your child(ren).

Medical Information

<p>Doctor's Name</p> <p>Practice Address</p> <p>Phone number</p>	
<p>Special Dietary needs Cultural, allergies, Does your child need help with eating or drinking?</p>	
<p>Known allergies (what treatment is required? i.e. epi-pen) If your child has an epi-pen or inhaler, then you will need to complete a 'permission to administer' form. You must speak to the Manager about epi-pens and inhalers as we require our own epi-pen.</p>	
<p>Health and Medical Conditions Any health conditions medical requirements, disabilities, behaviours or impairments?</p>	
<p>Communication Needs Speech, signing, pointing, picture boards, facial expressions etc . How do you show that you are happy, sad or angry?</p>	
<p>Toileting Any specific care requirements when using the toilet?</p>	
<p>Mobility Does your child need any support with mobility?</p>	
<p>Behaviour Does your child show any challenging behaviour? Does your child get distressed easily? Are there any known triggers? Chas your child ever acted aggressively towards others?</p>	
<p>Any other relevant information Are there any other professionals involved with your child?</p>	

Consent:

Please add your child(ren)'s name(s) in the first row. Names :	Child 1	Child 2	Child 3
Take photographs/digital images and videos of my child/ren that will be used for social media, such as Fusion's open Facebook page, our website and promotional material.	Yes/No	Yes/No	Yes/No
Apply plasters to a minor cut or graze	Yes/No	Yes/No	Yes/No
Emergency medical treatment if necessary	Yes/No	Yes/No	Yes/No
Take your child/ren off site (e.g. walk to the shops or the park)	Yes/No	Yes/No	Yes/No
Use electronic devices [provided by Fusion- in line with our E-safety policy.	Yes/No	Yes/No	Yes/No
DVD's Watch PG's	Yes/No	Yes/No	Yes/No
Facepaint	Yes/No	Yes/No	Yes/No

For projects involving external organisations, additional consent will be sought.

I/We confirm that I/We have read, understood and will adhere to Fusion's Partnership and Parental Agreement Policy.

I/We understand that Fusion has policies and procedures in place and there are expectations and obligations relating both to Fusion and myself and my child/ren. I/We have read, understood and agree to adhere to all of Fusion's Policies' and Procedures.

Primary Contact Signed: _____ **Print Name:** _____

Secondary Contact Signed: _____ **Print Name:** _____