



PARTNERSHIP AND PARENTAL AGREEMENT

POLICY

We value our relationship with families and are committed to working in partnership with you to provide the best experience for both you and your child/ren.

Fusion Pre-School Southdown Will:

- Always Welcome you to discuss our work, have a chat or take part in our activities (subject to staff ratios and by agreement with the Leader)
- Keep you informed of opening times, fees and charges, activities, procedures.
- Be consistent and reliable to enable you to plan your childcare arrangements with confidence and peace of mind.
- Share and discuss your child's achievements, experiences, progress and friendships.
- Be available to discuss decisions about the running of Fusion Pre-School Southdown.
- Listen to your views and concerns and respond appropriately to ensure we continue to meet your family's needs.

Fusion Pre-School Southdown is committed to keeping parents/carers involved and aware of what's happening, as well as encouraging parents/carers to get involved with Fusion Pre-School Southdown. It is the responsibility of families to ensure you regularly keep up to date and you are expected to use the following resources:

- Notice boards and Parent's Board
- Fusion Pre-School Southdown Website
- Regular newsletters
- E-mail

Parents/carers can get involved with Fusion Pre-School Southdown by:

- By helping on a voluntary basis.
- By donating items/time/expertise/resources
- Giving their views at pick up by answering the feedback question

Parents will adhere to the following:

- Complete Satisfaction Surveys and offer my views and suggestions to help Fusion Pre-School Southdown continually improve their practice and add to Fusion Pre-School Southdown's on-site comments book or reviews.
- Inform Fusion Pre-School Southdown of any concerns/problems/changes that might affect my child/ren and/or others behaviour or safety.
- Inform Fusion Pre-School Southdown if any of my contact details change, ie: phone numbers, email addresses, place of work/Company.
- Support Fusion Pre-School Southdown in meeting their aims and objectives.

- Treat staff with respect and I understand aggressive and abusive behaviour will not be tolerated. I understand that if I do not adhere to this, which may lead to the termination of my Childcare contract with Fusion Pre-School Southdown.
- Ensure I will not park in the car park for drop off/collection but park on the road.
- I will **NOT** use my mobile phone at Fusion Pre-School Southdown, in line with Fusion Pre-School Southdown Mobile phone and Internal Communication Policy.
- If I am unable to collect my child/ren for whatever reason, I will ensure there is someone else able to collect. I will inform Fusion Pre-School Southdown of who this will be. They will have our family password and I will inform them that they need to bring photo ID.
- If I am late, I will notify staff in plenty of time and on collection of my child/ren, I will sign a 'Late Agreement between staff and parents', which I know will result in a penalty fee that will be invoiced at the end of the month.
- I am required to read this Policy along with **all** other Fusion Pre-School Southdown's Policies and sign my acknowledgement in the Registration Pack.

I understand that if I do not abide by the rules about the carpark, this could put Fusion Pre-School Southdown parents' using the car park in jeopardy.

Babysitting: At Fusion Pre-School Southdown we exercise precautions in employing staff as set out in our Safer Recruitment and Staff Induction Policy to ensure to the best of our abilities that staff members are suitable to be employed to work with children. However, we are unable to provide assurances to parents and carers as to a staff member's suitability to look after a child unsupervised in a babysitting situation.

Fusion Pre-School Southdown is not responsible for any private arrangements or agreements made between individual Fusion Pre-School Southdown staff and any child/family who attends Fusion Pre-School Southdown - however we do expect staff members to inform us if they are babysitting or caring for a child that attends Fusion Pre-School Southdown outside of the setting. Any private babysitting arrangements must not interfere with staff's working hours and arrangements should not be made during Fusion Pre-School Southdown's opening hours. Fusion Pre-School Southdown will not give out staff's contact details to parents without staff's consent. All staff are bound by the Code of Conduct for Staff and Volunteers and must not discuss any issues relating to Fusion Pre-School Southdown and any person/child at Fusion Pre-School Southdown. If the Code of Conduct has been breached, then disciplinary action will be taken.

DBS, safeguarding checks and Insurance which apply to Fusion Pre-School Southdown do not extend to any such personal arrangements. Parents should make their own checks as to the suitability of the member of staff and think about insurance for private arrangements. Fusion Pre-School Southdown will not be held accountable for any health and safety, damages/theft, grievances or any other issues that may arise within private babysitting arrangements. Fusion Pre-School Southdown's Policies and Procedures are not transferable and do not apply to private babysitting arrangements.

Parents are advised to keep a log of when private babysitting arrangements have happened for their records. If a parent has an allegation about a member of Fusion Pre-School Southdown staff following a private babysitting arrangement, then they should contact **HERTFORDSHIRE SAFEGUARDING CHILDREN'S PARTNERSHIP- HSCP 0300 123 4043**. Staff have a duty

of care to all children and therefore if a staff member has concerns for a child/ren following a private babysitting arrangement, they must report it. Any disputes that arise from private babysitting arrangements must be kept between those involved in the arrangement and must not involve Fusion Pre-School Southdown.

I understand that Fusion Pre-School Southdown has Policies and Procedures in place and there are expectations and obligations relating both to Fusion Pre-School Southdown and myself and my child/ren and I agree to abide by them.

Adopted on:	Last reviewed on:	Reviewed on:	Next review Date:
20.07.2022	04.09.2023	04.01.2024	April 2025
<i>Written in accordance with the Statutory Framework for the Early Years Foundation Stage (2024): Introduction [4.5], Section 1: The Learning and Development requirements [1.1]; Key person [3.4].</i>			
Signed and approved:	Fusion Pre-School Southdown		